

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
ORANGE COUNTY DRAINAGE DISTRICT**

February 13, 2024

The regular monthly meeting of the Board of Directors of the Orange County Drainage District was held on Tuesday, February 13, 2024, at 10:00 a.m. at the District Office located at 8081 Old Highway 90, Orange, Texas. A quorum of the Board of Directors was present for this meeting of the Board of Directors at the location set forth above.

DIRECTORS PRESENT:

Russell Covington	Director, Precinct No. 1
Larry Ancelot, Jr.	Director, Precinct No. 2
James Scales	Director, Precinct No. 3

DIRECTORS ABSENT:

Brent Peveto	Director At-Large
Hal LaPray	Director, Precinct No. 4

OTHERS PRESENT:

Neal Ford	General Manager
Douglas Manning	Assistant General Manager
Don Carona	Executive Manager of Special Projects
Andrea Fabacher	Recording Secretary
Martin Dies	Attorney (by video conference)
Keri Mitchuka	Accountant
Liz McKee	Insurance Consultant

MEETING OPENED

Mr. Scales called the meeting of the Board of Directors of the Orange County Drainage District to order at 10:11 a.m. Mr. Manning led the Invocation and the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Covington made a motion to dispense with the reading of, and to approve, the minutes of the January 9, 2024 regular meeting. Mr. Ancelot seconded the motion. Motion carried 3-0.

VISITORS

None

RECOGNIZE ACCEPTANCE OF TEXPOOL JANUARY 2024 REPORT

No action required.

APPROVAL OF JANUARY 2024 BILLS

After review and discussion, Mr. Covington made a motion to approve the bills for January 2024. Mr. Ancelot seconded the motion. Motion carried 3-0.

RECEIVE AND DISCUSS INFORMATION CONCERNING EMPLOYEE AND RETIREE HEALTH AND DENTAL INSURANCE COVERAGE OPTIONS FOR THE 2024-2025 COVERAGE PERIOD

Liz McKee presented to the Board information concerning employee and retiree health and dental insurance coverage options for the 2024-2025 coverage period. No action was taken.

CONSIDERATION AND ACTION TO SUPPLEMENT THE INTERLOCAL AGREEMENT WITH THE TWCA RISK MANAGEMENT FUND TO PROVIDE WORKER'S COMPENSATION INSURANCE COVERAGE TO DIRECTORS WHILE ACTING WITHIN THE COURSE AND SCOPE OF THEIR OFFICIAL DUTIES AND AUTHORIZE THE DISTRICT'S GENERAL MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS

Mr. Ancelot made a motion to supplement the Interlocal Agreement with the TWCA Risk Management Fund to provide worker's compensation insurance coverage to Directors while acting within the course and scope of their official duties and authorize the District's General Manager to execute all necessary documents. Mr. Covington seconded the motion. Motion carried 3-0.

CONSIDERATION AND APPROVAL OF AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2023-2024 FOR THE PURPOSE OF BUDGETING ADDITIONAL EXPENSES ASSOCIATED WITH THE PURCHASE OF FIXED ASSETS AND EQUIPMENT, AS WELL AS OTHER EXPENSES

Mr. Covington made a motion to approve an amendment to the Budget for Fiscal Year 2023-2024 for the purpose of budgeting additional expenses associated with the purchase of fixed assets and equipment, as well as other expenses. Mr. Ancelot seconded the motion. Motion carried 3-0.

CONSIDERATION AND APPROVAL THE AMENDED ORDER OF ELECTION FOR THE ORANGE COUNTY DRAINAGE DISTRICT FOR THE PURPOSE OF ELECTING A DIRECTOR OF DRAINAGE DISTRICT PRECINCT NO. 2, AND A DIRECTOR OF DRAINAGE DISTRICT PRECINCT NO. 3, TO BE HELD ON MAY 4, 2024, IN ACCORDANCE WITH CHAPTER 49 OF THE TEXAS WATER CODE, THE TEXAS ELECTION CODE, AND ALL OTHER APPLICABLE LAW

Mr. Ancelot made a motion to approve the Amended Order of Election for the Orange County Drainage District at the request of the Orange County Elections Administrator for the purpose of electing a Director of Drainage District Precinct No. 2, and a Director of Drainage District Precinct No. 3, to be held on May 4, 2024, in accordance with Chapter 49 of the Texas Water Code, the Texas Election Code, and all other applicable law. The amendment reflects a change in voting locations as requested by the Orange County Elections Administrator. Mr. Covington seconded the motion. Motion carried 3-0.

EVALUATION, RANKING AND SELECTION OF, AND AWARD OF CONTRACT TO, A FIRM(S) TO PROVIDE GRANT APPLICATION AND ADMINISTRATIVE SERVICES PURSUANT TO THE DISTRICT'S REQUEST FOR PROPOSALS FOR PROFESSIONAL GRANT ADMINISTRATION AND MANAGEMENT SERVICES RELATED TO RFP-2024-01-TWDB-FIF, AND AUTHORIZATION OF THE DISTRICT'S EXECUTIVE MANAGER OF SPECIAL PROJECTS, UPON CONSULTATION AND APPROVAL OF THE DISTRICT'S ATTORNEY, TO NEGOTIATE AND EXECUTE A CONTRACT WITH SUCH FIRM(S) ON BEHALF OF THE DRAINAGE DISTRICT

Following a report by the District Purchaser on behalf of the evaluation committee previously designated by the Board, regarding the evaluation of firms in response to the District's Request for proposals for Professional Grant Administration and Management Services related to RFP-2024-01-TWDB-FIF, Mr. Ancelot made a motion to rank the firms based on their submitted statements of qualifications in the following order and to select Traylor and Associates as the most highly qualified firm:

1. Traylor and Associates
2. Grant Works

and to authorize the District's Executive Manager of Special Projects, upon consultation and approval of the District's attorney, to negotiate and execute a contract with Traylor and Associates on behalf of the Drainage District. Mr. Covington seconded the motion. Motion carried 3-0.

EVALUATION, RANKING AND SELECTION OF, AND AWARD TO, A FIRM(S) TO PROVIDE ENGINEERING SERVICES PURSUANT TO THE DISTRICT'S REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES RELATED TO RFQ-2024-02-TWDB-FIF, AND AUTHORIZATION OF THE DISTRICT'S EXECUTIVE MANAGER OF SPECIAL PROJECTS, UPON CONSULTATION AND APPROVAL OF THE DISTRICT'S ATTORNEY, TO NEGOTIATE AND EXECUTE A CONTRACT WITH SUCH FIRM(S) ON BEHALF OF THE DRAINAGE DISTRICT

Following a report by the District Purchaser on behalf of the evaluation committee previously designated by the Board, regarding the evaluation of firms in response to the District's Request for Qualifications for Engineering Services related to the RFQ-2024-02-TWDB-FIF, Mr. Covington made a motion to rank the firms based on their submitted statements of qualifications in the following order and to select Tidewater Professional Services LLC, as the most highly qualified firm:

1. Tidewater Professional Services LLC
2. Arceneaux Wilson & Cole
3. Fitz & Shipman, Inc.
4. Schaumburg & Polk, Inc.

and to authorize the District's Executive Manager of Special Projects, upon consultation and approval of the District's attorney, to negotiate and execute a contract with Tidewater Professional Services, LLC on behalf of the Drainage District. Mr. Ancelot seconded the motion. Motion carried 3-0.

CONSIDERATION AND AUTHORIZATION FOR DRAINAGE DISTRICT STAFF TO APPROVE THE DRAINAGE STUDY FOR THE DOLLAR GENERAL – BRIDGE CITY PROJECT TO BE LOCATED AT 2970 WEST ROUND BUNCH ROAD, ORANGE, TEXAS, PREPARED BY JEREMY J. MITCHELL, P.E., DATED JANUARY 16, 2024

Mr. Ancelot made a motion to authorize Drainage District Staff to approve the Drainage Study for the Dollar General – Bridge City project to be located at 2970 West Roundbunch Road, Orange, Texas, prepared by Jeremy J. Mitchell, P.E., dated January 16, 2024. Mr. Covington seconded the motion. Motion carried 3-0.

CONSIDERATION AND AUTHORIZATION FOR DRAINAGE DISTRICT STAFF TO APPROVE THE DRAINAGE STUDY FOR THE CONVENIENCE STORE PROJECT TO BE LOCATED AT 6103 NORTH HIGHWAY 87, ORANGE, TEXAS, PREPARED BY KARIM S. DADELAHI, P.E., DATED JANUARY 9, 2024

Mr. Covington made a motion to authorize Drainage District Staff to approve the Drainage Study for the Convenience Store project to be located at 6103 North Highway 87, Orange, Texas, prepared by Karim S. Dadelahi, P.E., dated January 9, 2024. Mr. Ancelot seconded the motion. Motion carried 3-0.

BOARD GOES INTO EXECUTIVE SESSION

Time: 10:57 a.m. Mr. Ancelot made a motion to enter into Executive Session to consult with the District's attorney concerning personnel-related matters pursuant to Tex. Gov't Code §551.074, and Tex. Gov't Code §551.071 legal matters. Mr. Covington seconded the motion. Motion carried 3-0.

RECONVENE IN OPEN SESSION

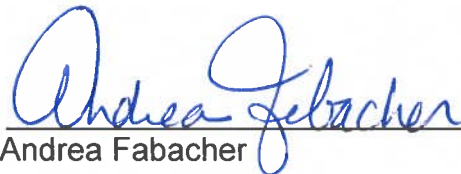
The Board reconvened in open session at 11:21 a.m.

BOARD ADJOURNS

There being no further business to discuss, Mr. Ancelot made the motion to adjourn. Mr. Covington seconded the motion. Motion carried 3-0. The meeting adjourned at 11:22 a.m.



James Scales
Secretary



Andrea Fabacher
Recording Secretary