

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
ORANGE COUNTY DRAINAGE DISTRICT**

**November 14, 2023**

The regular monthly meeting of the Board of Directors of the Orange County Drainage District was held on Tuesday, November 14, 2023, at 10:00 a.m. at the District Office located at 8081 Old Highway 90, Orange, Texas. A quorum of the Board of Directors was present for this meeting of the Board of Directors at the location set forth above.

**DIRECTORS PRESENT:**

Larry Ancelot, Jr.	Director, Precinct No. 2
James Scales	Director, Precinct No. 3
Hal LaPray	Director, Precinct No. 4

**DIRECTORS PRESENT BY VIDEO CONFERENCE CALL:**

Brent Peveto	Director At-Large
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**DIRECTORS ABSENT:**

Russell Covington	Director, Precinct No. 1
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**OTHERS PRESENT:**

Neal Ford	General Manager
Douglas Manning	Assistant General Manager
Don Carona	Executive Manager of Special Projects
Andrea Fabacher	Recording Secretary
Martin Dies	Attorney
Keri Mitchuka	Accountant

**MEETING OPENED**

Mr. Scales called the meeting of the Board of Directors of the Orange County Drainage District to order at 10:01 a.m. Mr. Manning led the Invocation and the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Mr. LaPray made a motion to dispense with the reading of and to approve the minutes of the October 10, 2023, regular meeting. Mr. Peveto seconded the motion. Motion carried 4-0.

**VISITORS**

None

**RECOGNIZE ACCEPTANCE OF TEXPOOL OCTOBER 2023 REPORT**

No action was required.

**APPROVAL OF OCTOBER 2023 BILLS**

After review and discussion, Mr. Peveto made a motion to approve the bills for October 2023. Mr. LaPray seconded the motion. Motion carried 4-0.

**CONSIDERATION AND ACCEPTANCE OF THE CERTIFICATION OF CURRENT AND DELINQUENT TAX ROLLS BY THE ORANGE COUNTY TAX ASSESSOR-COLLECTOR**

Mr. LaPray made a motion to accept the certification of current and delinquent tax rolls by the Orange County Tax Assessor-Collector. Mr. Ancelot seconded the motion. Motion carried 4-0.

**CONSIDER FOR APPROVAL RENEWAL OF ANNUAL MEMBERSHIP WITH SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION**

Mr. Peveto made a motion to approve renewal of the annual membership with South East Texas Regional Planning Commission in the amount of \$150. Mr. Ancelot seconded the motion. Motion carried 4-0.

**CONSIDERATION AND APPROVAL OF SETTING THE DISTRICT'S ANNUAL EMPLOYER CONTRIBUTION RATE TO THE TEXAS COUNTY AND DISTRICT RETIREMENT SYSTEM (TCDRS) AT 13.75% (13.50% FOR RETIREMENT PLAN RATE, AND 0.25% FOR GROUP TERM LIFE RATE), OR ALTERNATIVELY AT SUCH OTHER PERCENTAGE DETERMINED BY THE BOARD OF DIRECTORS**

Mr. Ancelot made a motion to table this agenda item. Mr. LaPray seconded the motion. Motion carried 4-0.

**CONSIDERATION AND AUTHORIZATION FOR THE DISTRICT TO EXECUTE A LEASE AGREEMENT WITH GALVESTON COASTAL SERVICES JOINT VENTURE CONCERNING PROPERTY OWNED BY THE DISTRICT ADJACENT TO TERRY GULLY AND FM 1135, AND FOR THE DISTRICT'S EXECUTIVE MANAGER OF SPECIAL PROJECTS TO EXECUTE THE AGREEMENT ON BEHALF OF THE DISTRICT**

Mr. Ancelot made a motion to authorize the District to execute a Lease Agreement with Galveston Coastal Services Joint Venture concerning property owned by the District adjacent to Terry Gully and FM 1135, and for the District's Executive Manager of Special Projects to execute the agreement on behalf of the District, under such terms and conditions approved by the District's attorney. Mr. Lapray seconded the motion. Motion carried 4-0.

**CONSIDERATION AND AUTHORIZATION OF JOE ESCOBEDO, THE DISTRICT PURCHASER, TO OPEN THE SEALED STATEMENT OF QUALIFICATIONS (SOQS) TIMELY SUBMITTED IN RESPONSE TO THE DISTRICT'S REQUEST FOR PROFESSIONAL GRANT ADMINISTRATION AND MANAGEMENT SERVICES RELATED TO THE FEMA DR-4705 HAZARD MITIGATION GRANT PROGRAM AND 2023 FLOOD MITIGATION ASSISTANCE PROGRAM (RFP-2023-05-HMGP-FMA), AT 2:00 P.M. ON NOVEMBER 20, 2023, AND TO PROVIDE COPIES OF SUCH QUALIFICATIONS TO THE EVALUATION COMMITTEE MEMBERS DESIGNATED BY THE BOARD OF DIRECTORS TO REVIEW, SCORE, AND RANK SAID SOQS AND**

**PROVIDE SUCH EVALUATIONS TO THE BOARD FOR THE BOARD'S CONSIDERATION IN SELECTING THE SERVICE PROVIDER(S) TO BE RETAINED TO PROVIDE SUCH SERVICES**

Mr. Ancelot made a motion to authorize Joe Escobedo, the District Purchaser, to open the sealed statement of qualifications (SOQS) timely submitted in response to the District's request for Professional Grant Administration and Management Services related to the FEMA DR-4705 Hazard Mitigation Grant Program and 2023 Flood Mitigation Assistance Program (RFP-2023-05-HMGP-FMA), at 2:00 p.m. on November 20, 2023, and to provide copies of such qualifications to the evaluation committee members designated by the Board of Directors to review, score, and rank said SOQs and provide such evaluations to the Board for the Board's consideration in selecting the service provider(s) to be retained to provide such services. Mr. LaPray seconded the motion. Motion carried 4-0.

**CONSIDERATION AND AUTHORIZATION OF JOE ESCOBEDO, THE DISTRICT PURCHASER, TO OPEN THE SEALED STATEMENT OF QUALIFICATIONS (SOQS) TIMELY SUBMITTED IN RESPONSE TO THE DISTRICT'S REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES RELATED TO THE FEMA DR-4705 HAZARD MITIGATION GRANT PROGRAM AND 2023 FLOOD MITIGATION ASSISTANCE PROGRAM (RFQ-2023-06-HMGP-FMA), AT 2:00 P.M. ON NOVEMBER 20, 2023, AND TO PROVIDE COPIES OF SUCH SOQS TO THE EVALUATION COMMITTEE MEMBERS DESIGNATED BY THE BOARD OF DIRECTORS TO REVIEW, SCORE, AND RANK SAID SOQS AND PROVIDE SUCH EVALUATIONS TO THE BOARD FOR THE BOARD'S CONSIDERATION IN SELECTING THE SERVICE PROVIDER(S) TO BE RETAINED TO PROVIDE SUCH SERVICES**

Mr. LaPray made a motion to authorize Joe Escobedo, the District Purchaser, to open the sealed statement of qualifications (SOQs) timely submitted in response to the District's Request for Qualifications for Engineering Services related to the FEMA DR-4705 Hazard Mitigation Grant Program and 2023 Flood Mitigation Assistance Program (RFQ-2023-06-HMGP-FMA), at 2:00 p.m. on November 20, 2023, and to provide copies of such SOQs to the evaluation committee members designated by the Board of Directors to review, score, and rank said SOQs and provide such evaluations to the Board for the Board's consideration in selecting the service provider(s) to be retained to provide such services. Mr. Ancelot seconded the motion. Motion carried. 4-0.

**CONSIDERATION AND DESIGNATION OF AN EVALUATION COMMITTEE, CONSISTING OF THE DISTRICT PURCHASER, GENERAL MANAGER, ASSISTANT GENERAL MANAGER AND THE EXECUTIVE MANAGER OF SPECIAL PROJECTS TO REVIEW, SCORE, AND RANK ALL OF THE SUBMITTALS TIMELY RECEIVED IN RESPONSE TO THE DISTRICT'S REQUEST FOR PROFESSIONAL GRANT ADMINISTRATION AND MANAGEMENT SERVICES RELATED FEMA DR-4705 HAZARD MITIGATION GRANT PROGRAM AND 2023 FLOOD MITIGATION ASSISTANCE PROGRAM (RFP-2023-05-HMGP-FMA), WHICH COMMITTEE WILL PROVIDE SUCH EVALUATIONS TO THE BOARD OF DIRECTORS FOR CONSIDERATION, IN THE BOARD'S SOLE DISCRETION, IN SELECTING THE SERVICE PROVIDER(S) TO BE RETAINED TO PROVIDE SUCH SERVICES,**

**CONSIDERING ALL OF THE CRITERIA SET FORTH IN SAID REQUESTS FOR QUALIFICATIONS**

Mr. Ancelot made a motion to designate an evaluation committee, consisting of the District Purchaser, General Manager, Assistant General Manager and the Executive Manager of Special Projects to review, score, and rank all of the submittals timely received in response to the District's Request for Professional Grant Administration and Management Services related FEMA DR-4705 Hazard Mitigation Grant Program and 2023 Flood Mitigation Assistance Program (RFP-2023-05-HMGP-FMA), which committee will provide such evaluations to the Board of Directors for consideration, in the Board's sole discretion, in selecting the service provider(s) to be retained to provide such services, considering all of the criteria set forth in said requests for qualifications. Mr. LaPray seconded the motion. Motion carried 4-0.

**CONSIDERATION AND DESIGNATION OF AN EVALUATION COMMITTEE, CONSISTING OF THE DISTRICT PURCHASER, GENERAL MANAGER, ASSISTANT GENERAL MANAGER AND THE EXECUTIVE MANAGER OF SPECIAL PROJECTS TO REVIEW, SCORE, AND RANK ALL OF THE SUBMITTALS TIMELY RECEIVED IN RESPONSE TO THE DISTRICT'S REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES RELATED FEMA DR-4705 HAZARD MITIGATION GRANT PROGRAM AND 2023 FLOOD MITIGATION ASSISTANCE PROGRAM (RFQ-2023-06-HMGP-FMA), WHICH COMMITTEE WILL PROVIDE SUCH EVALUATIONS TO THE BOARD OF DIRECTORS FOR CONSIDERATION, IN THE BOARD'S SOLE DISCRETION, IN SELECTING THE SERVICE PROVIDER(S) TO BE RETAINED TO PROVIDE SUCH SERVICES, CONSIDERING ALL OF THE CRITERIA SET FORTH IN SAID REQUESTS FOR QUALIFICATIONS**

Mr. Peveto made a motion to designate an evaluation committee, consisting of the District Purchaser, General Manager, Assistant General Manager and the Executive Manager of Special Projects to review, score, and rank all of the submittals timely received in response to the District's Request for Qualifications for Engineering Services related FEMA DR-4705 Hazard Mitigation Grant Program and 2023 Flood Mitigation Assistance Program (RFQ-2023-06-HMGP-FMA), which committee will provide such evaluations to the Board of Directors for consideration, in the Board's sole discretion, in selecting the service provider(s) to be retained to provide such services, considering all of the criteria set forth in said requests for qualifications. Mr. Ancelot seconded the motion. Motion carried 4-0.

**CONSIDERATION AND AUTHORIZATION FOR DRAINAGE DISTRICT STAFF TO APPROVE THE DRAINAGE STUDY FOR THE OXXO FUEL MART PROJECT TO BE LOCATED AT HWY 87 AND LITTLE CYPRESS DRIVE, ORANGE, TEXAS, PREPARED BY KARIM S. DADELAHI, P.E., DATED OCTOBER 18, 2023**

Mr. Ancelot made a motion to authorize Drainage District Staff to approve the Drainage Study for the OXXO Fuel Mart project to be located at Hwy 87 and Little Cypress Drive, Orange, Texas, prepared by Karim S. Dadelahi, P.E., dated October 18, 2023. Mr. LaPray seconded the motion. Motion carried 4-0.

**CONSIDERATION AND AUTHORIZATION FOR DRAINAGE DISTRICT STAFF TO APPROVE THE DRAINAGE STUDY FOR THE CONVENIENCE STORE TO BE LOCATED AT 690 WEST ROUND BUNCH, BRIDGE CITY, TEXAS, PREPARED BY JEREMY J. MITCHELL, P.E., DATED NOVEMBER 7, 2023**

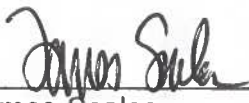
Mr. Ancelot made a motion to authorize Drainage District Staff to approve the Drainage Study for the Convenience Store to be located at 690 West Roundbunch, Bridge City, Texas, prepared by Jeremy J. Mitchell, P.E., dated November 7, 2023. Mr. LaPray seconded the motion. Motion carried 4-0.

**CONSIDERATION AND AUTHORIZATION FOR DRAINAGE DISTRICT STAFF TO APPROVE THE DRAINAGE STUDY FOR THE GOLDEN PASS CHURCHHOUSE ROAD LAYDOWN YARD PROJECT TO BE LOCATED AT THE INTERSECTION OF CHURCHHOUSE ROAD AND MANSFIELD FERRY ROAD IN VIDOR, TEXAS, PREPARED BY VICTORIA T. DAI, P.E. AND JUHN-YUAN SU, P.E., DATED NOVEMBER 6, 2023**

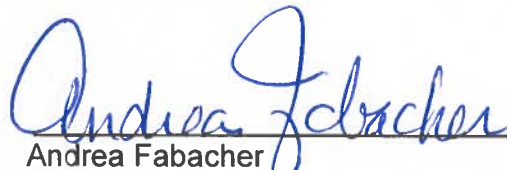
Mr. Peveto made a motion to authorize Drainage District Staff to approve the Drainage Study for the Golden Pass Churchhouse Road Laydown Yard project to be located at the intersection of Churchhouse Road and Mansfield Ferry Road in Vidor, Texas, prepared by Victoria T. Dai, P.E. and Juhn-Yuan Su, P.E., dated November 6, 2023. Mr. LaPray seconded the motion. Motion carried 4-0.

**BOARD ADJOURNS**

There being no further business to discuss, Mr. Ancelot made the motion to adjourn. Mr. LaPray seconded the motion. Motion carried 4-0. The meeting adjourned at 10:37 a.m.



James Scales  
Secretary



Andrea Fabacher  
Recording Secretary