

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
ORANGE COUNTY DRAINAGE DISTRICT**

September 21, 2021

The regular monthly meeting of the Board of Directors of the Orange County Drainage District was held on Tuesday, September 21, 2021 at 2:30 p.m. at the District Office located at 8081 Old Highway 90, Orange, Texas. This regular meeting of the Board of Directors was previously scheduled for Tuesday, September 14, 2021 at 10:00 a.m., but was cancelled and rescheduled due to Tropical Storm Nicholas. A quorum of the Board of Directors was present for this meeting of the Board of Directors at the location set forth above. However, pursuant to Section 551.127 of the Texas Government Code, one or more Board members or District employees attended this meeting remotely by means of a video-conference call.

DIRECTORS PRESENT:

Brent Peveto	Director At-Large
Russell Covington	Director, Precinct No. 1
James Scales	Director, Precinct No. 3
Hal LaPray	Director, Precinct No. 4

DIRECTORS PRESENT BY VIDEO-CONFERENCE CALL:

Larry Ancelot, Jr.	Director, Precinct No. 2
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DIRECTORS ABSENT:

None

OTHERS PRESENT:

Don Carona	General Manager
Austin Barrow	Assistant General Manager
Cindy Pent	Recording Secretary
Keri Michutka	Accountant
Martin Dies	Attorney (By videoconference call)
Mickey Moshier	Insurance Consultant

MEETING OPENED

Mr. Peveto called the meeting of the Board of Directors of the Orange County Drainage District to order at 2:30 p.m. Mr. LaPray led the Invocation and the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Scales made a motion to dispense with the reading of, and to approve the minutes of the August 10, 2021 regular meeting, August 17, 2021 special meeting, and August 31, 2021 special meeting. Mr. LaPray seconded the motion. Motion carried 4-0. Mr. Ancelot joined the meeting via video-conference call at 3:15 p.m.

VISITORS

None.

RECOGNIZE ACCEPTANCE OF TEXPOOL AUGUST 2021 REPORT

No action required.

APPROVAL OF AUGUST 2021 BILLS

After review and discussion, Mr. LaPray made a motion to approve the bills for August, 2021. Mr. Scales seconded the motion. Motion carried 5-0.

DISCUSSION AND ADOPTION OF THE TAX RATE FOR FISCAL YEAR 2021-2022

After review and discussion, Mr. LaPray made a motion to adopt the tax rate of \$0.13410/\$100 for fiscal year 2021-2022. Mr. Covington seconded the motion. Motion carried 4-1.

CONSIDERATION AND APPROVAL OF MINOR PLAT OF ORANGE VALLEY SUBDIVISION LOCATED IN J. M. SPAULDING SURVEY, ABSTRACT NO. 171 IN ORANGE COUNTY, TEXAS AND AUTHORIZATION OF THE OFFICE MANAGER TO SIGN SAID PLAT, BY PERMISSION, FOR EACH DIRECTOR

Mr. Covington made a motion to approve the Minor Plat of Orange Valley Subdivision located in J. M. Spaulding Survey, Abstract No. 171 in Orange County, Texas and to authorize the Office Manager to sign said Plat, by permission, for each Director. Mr. LaPray seconded the motion. Motion carried 5-0.

CONSIDERATION AND AUTHORIZATION FOR DRAINAGE DISTRICT STAFF TO APPROVE THE DRAINAGE REPORT FOR THE LICATINO RV PROJECT, TO BE LOCATED ON THE SOUTH SIDE OF OLD HWY. 90 BETWEEN SOUTH NAQUIN AND TULANE ROAD IN ORANGE, TEXAS, PREPARED BY STEPHANIE D. WHITE, P.E., DATED AUGUST, 2021

Mr. Covington made a motion to authorize the Drainage District Staff to approve the Drainage Report for the Licatino RV Project, to be located on the south side of Old Hwy. 90 between South Naquin and Tulane Road in Orange, Texas, prepared by Stephanie D. White, P.E., dated August, 2021. Mr. Scales seconded the motion. Motion carried 5-0.

CONSIDERATION AND AUTHORIZATION FOR DRAINAGE DISTRICT STAFF TO APPROVE THE REVISED DRAINAGE REPORT, AND ASSOCIATED DESIGN PLANS FOR THE LITTLE CYPRESS GROVE PHASE ONE SUBDIVISION, TO BE LOCATED ON MARTIN LUTHER KING IN ORANGE, TEXAS, PREPARED BY SAMUEL PAUL FOUNTAIN, P.E., DATED AUGUST 18, 2021, AND THE PRELIMINARY PLAT, SUBJECT TO APPROVAL OF THE PRELIMINARY PLAT BY ORANGE COUNTY AND THE CITY OF ORANGE

Mr. LaPray made a motion to authorize the Drainage District Staff to approve the Revised Drainage Report, and associated design plans for the Little Cypress Grove Phase One Subdivision, to be located on Martin Luther King in Orange, Texas, prepared by Samuel Paul Fountain, P.E., dated August 18, 2021, and the Preliminary Plat, subject to and contingent on the approval of the Preliminary Plat by Orange County and the City of Orange. Mr. Scales seconded the motion. Motion carried 5-0.

CONSIDERATION AND AUTHORIZATION FOR DRAINAGE DISTRICT STAFF TO APPROVE THE DRAINAGE REPORT FOR THE QUIKTRIP PROJECT, TO BE LOCATED NEAR THE INTERSECTION OF I-10 AND HIGHWAY 62 ON THE NORTH SIDE OF I-10 AND THE WEST SIDE OF HWY 62 IN ORANGE, TEXAS, PREPARED BY JOSHUA J. VALENTA, P.E., DATED AUGUST 26, 2021

Mr. LaPray made a motion to authorize the Drainage District Staff to approve the Drainage Report for the Quiktrip project, to be located near the intersection of I-10 and Highway 62 on the north side of I-10 and the west side of Hwy 62 in Orange, Texas, prepared by Joshua J. Valenta, P.E. dated August 26, 2021. Mr. Covington seconded the motion. Motion carried 5-0.

CONSIDERATION AND AUTHORIZATION FOR DRAINAGE DISTRICT STAFF TO APPROVE THE DRAINAGE REPORT FOR THE HIGHWAY 12 GAS STATION PROJECT, TO BE LOCATED AT 1400 HIGHWAY 12, VIDOR, TEXAS, PREPARED BY SALIM NIZIH OBEID, P.E., DATED APRIL 9, 2021 AND SUPPLEMENTAL SHEET C4.2 DRAINAGE CALCULATIONS DATED JUNE 9, 2021

Mr. Covington made a motion to authorize the Drainage District Staff to approve the Drainage Report for the Highway 12 Gas Station project, to be located at 1400 Highway 12, Vidor, Texas, prepared by Salim Nizih Obeid, P.E. dated April 9, 2021 and supplemental sheet C4.2 Drainage Calculations dated June 9, 2021. Mr. Ancelot seconded the motion. Motion carried 5-0.

CONSIDERATION AND APPROVAL OF SETTING THE DISTRICT'S ANNUAL EMPLOYER CONTRIBUTION RATE TO THE TEXAS COUNTY AND DISTRICT RETIREMENT SYSTEM (TCDRS) AT 13.83% (13.50% FOR RETIREMENT PLAN RATE, AND 0.33% FOR GROUP TERM LIFE RATE), OR ALTERNATIVELY AT SUCH OTHER PERCENTAGE DETERMINED BY THE BOARD OF DIRECTORS

Mr. LaPray made a motion to approve setting the District's annual employer contribution rate to the Texas County and District Retirement System (TCDRS) at 13.83% (13.50% for Retirement Plan Rate, and 0.33% for Group Term Life Rate). Mr. Scales seconded the motion. Motion carried 5-0.

CONSIDERATION FOR APPROVAL CASTING A BALLOT VOTING FOR ONE CANDIDATE FOR TML MULTISTATE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL REGION 16, 2021 BOARD OF TRUSTEES ELECTION

Mr. LaPray made a motion to approve casting a ballot voting for Mike Stelly for TML Multistate Intergovernmental Employee Benefits Pool Region 16, 2021 Board of Trustees election. Mr. Scales seconded the motion. Motion carried 5-0.

CONSIDERATION AND POSSIBLE MODIFICATION OF POLICY NO. 317 OF THE DISTRICT'S PERSONNEL POLICY MANUAL (LEAVE OF ABSENCE WITHOUT PAY)

Mr. Covington made a motion to modify Policy No. 317 of the District's Personnel Policy Manual (Leave of Absence Without Pay) to give management the discretion to grant leave of absence without pay, preserving insurance benefits to an employee who has been employed by the District 30 days or more, with such discretionary leave without pay up to no more than 90 days for illness, quarantine or compelling personal reasons not covered under the Family Medical Leave Act. Mr. LaPray seconded the motion. Motion carried 5-0.

CONSIDERATION AND AUTHORIZATION OF JOE ESCOBEDO, THE DISTRICT PURCHASER, TO OPEN THE SEALED PROPOSALS TIMELY SUBMITTED IN RESPONSE TO THE DISTRICT'S REQUEST FOR PROPOSALS FOR GRANT APPLICATION AND ADMINISTRATION SERVICES (FEMA/BRIC), RFP-2021-07-FEMA-BRIC, AT 2:00 P.M. ON SEPTEMBER 21, 2021, AND TO PROVIDE COPIES OF SUCH PROPOSALS TO THE EVALUATION COMMITTEE MEMBERS DESIGNATED BY THE BOARD OF DIRECTORS TO REVIEW, SCORE, AND RANK SAID PROPOSALS AND PROVIDE SUCH EVALUATIONS TO THE BOARD FOR THE BOARD'S CONSIDERATION IN SELECTING THE SERVICE PROVIDER(S) TO BE RETAINED TO PROVIDE SUCH SERVICES


Mr. Covington made a motion to authorize Joe Escobedo, the District Purchaser, to open the sealed proposals timely submitted in response to the District's Request for Proposals for Grant Application and Administration Services (FEMA/BRIC), RFP-2021-07-FEMA-BRIC, at 2:00 p.m. on September 21, 2021, and to provide copies of such proposals to the evaluation committee members designated by the Board of Directors to review, score, and rank said proposals and provide such evaluations to the Board for the Board's consideration in selecting the service provider(s) to be retained to provide such services. Mr. Ancelot seconded the motion. Motion carried 5-0. Mr. Escobedo opened said proposals at this time.

CONSIDERATION AND DESIGNATION OF AN EVALUATION COMMITTEE, CONSISTING OF THE DISTRICT PURCHASER, GENERAL MANAGER, ASSISTANT GENERAL MANAGER AND THE ASSISTANT MANAGER OF SPECIAL PROJECTS TO REVIEW, SCORE, AND RANK ALL OF THE SUBMITTALS TIMELY RECEIVED IN RESPONSE TO THE DISTRICT'S REQUEST FOR PROPOSALS FOR GRANT APPLICATION AND ADMINISTRATIVE SERVICES, RFP-2021-07-FEMA-BRIC, WHICH COMMITTEE WILL PROVIDE SUCH EVALUATIONS TO THE BOARD OF DIRECTORS FOR CONSIDERATION, IN THE BOARD'S SOLE DISCRETION, IN SELECTING THE SERVICE PROVIDER(S) TO BE RETAINED TO PROVIDE SUCH SERVICES, CONSIDERING ALL OF THE CRITERIA SET FORTH IN SAID REQUESTS FOR QUALIFICATIONS AND PROPOSALS

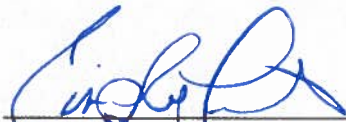
Mr. LaPray made a motion to designate an evaluation committee, consisting of Joe Escobedo, Don Carona, Austin Barrow, and Douglas Manning to review, score, and rank all of the submittals timely received in response to the District's request for proposals for Grand Application and Administrative Services, RFP-2021-07-FEMA-BRIC, which committee will provide such evaluations to the Board of Directors for consideration, in the Board's sole discretion, in selecting the service provider(s) to be retained to provide such services, considering all of the criteria set forth in said requests for qualification and proposals. Mr. Covington seconded the motion. Motion carried 5-0.

BOARD ADJOURNS

There being no further business to discuss, Mr. Covington made the motion to adjourn. Mr. LaPray seconded the motion. Motion carried 5-0. The meeting adjourned at 3:56 p.m.



Brent Peveto
President



Cindy Pent
Recording Secretary