

**NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE ORANGE COUNTY DRAINAGE DISTRICT**

**NOTICE IS HEREBY GIVEN THAT the Board of Directors of the Orange County Drainage District will meet in a Regular Meeting on Tuesday, the 13<sup>th</sup> day of April, 2021, at 10:00 a.m. at the Administration Building, 8081 Old Highway 90, Orange, Texas.**

Due to the current COVID-19 Coronavirus pandemic, and the suspension of certain provisions of the Texas Open Meetings statutes by Governor Greg Abbott, this regular meeting of the Board of Directors will be held by telephone conference call. Although the meeting will be held at the District's Administration Building, one or more, if not all, of the Directors will attend the meeting by telephone conference call. **Due to the social distancing orders and recommendations issued by federal, state and local authorities, and for the safety and welfare of the public and Drainage District staff, members of the public will be allowed to attend and fully participate in the meeting by telephone conference call only, by calling toll free 888-204-5987, and entering the access code (7386812#) when prompted.**

**This Regular Meeting of the Board of Directors will be for the following purposes:**

**AGENDA**

1. Call Meeting to Order
2. Prayer
3. Pledge of Allegiance
4. Reading and Approval of Minutes
5. Reports:
  - a. General Manager
  - b. Accountant
  - c. Attorney
  - d. Insurance Consultant

Each member of the public who desires to address the Board of Directors on an item on the agenda, or regarding a matter that is not on the agenda, shall be allowed three (3) minutes to address the Board before the Board begins to consider new business. In the event that a member of the public addresses the Board through a translator, such member of the public shall be allowed six (6) minutes to speak.

**NEW BUSINESS**

1. Recognize acceptance of TexPool March 2021 report.
2. Approval of March 2021 bills.
3. Receive Quarterly Investment Report from the General Manager and/or Assistant General Manager.
4. Consider for approval renewal of Public Official Director's Bonds for Board Members with Hartford Casualty Insurance Company.
5. Consider for approval the renewal of the employee healthcare insurance policy with TML MultiState Intergovernmental Employee Benefits Pool, and designation and selection of the terms of said policy.
6. Consider for approval T.K. Insurance as the District's agent for the renewal of the employees' healthcare insurance benefits with TML MultiState Intergovernmental Employee Benefits Pool.
7. Discussion and approval of Application for Pipeline or Utility Permit submitted by Gulf State Pipe Line Co. Inc.
8. Consideration and authorization for Drainage District Staff to approve the Drainage Study for Vidor Middle School Project, to be located at 2500 Highway 12, Vidor, Texas, prepared by Bernardino D. Tristan, P.E., dated February 26, 2021.

9. Consideration and authorization for Drainage District Staff to approve the Drainage Study for Blacksheep Beverage Barn Project, to be located at 8627 Highway 62, Orange, Texas, prepared by Samuel Paul Fountain, P.E., dated February 22, 2021.
10. Consideration and approval of Final Plat of Cypresswood Village Phase II, and authorization of the Office Manager to sign said plat, by permission, for each Director.
11. Consideration and approval of Minor Plat of Eagle Point Business Park I, 1.014 Acre and 0.077 Access Easement, and authorization of the Office Manager to sign said plat, by permission, for each Director.
12. Evaluation and ranking of proposals submitted in response to the Request for Competitive Sealed Proposals (RFCSP No. 2021-01) for the Bayou Waterways Debris Removal Project.
13. Consideration and authorization of the General Manager to:
  - A. Negotiate a contract with the highest ranked firm that submitted a proposal in response to the Request for Competitive Sealed Proposals (RFCSP No. 2021-01) for the Bayou Waterways Debris Removal Project, and to execute a contract on behalf of the District with said firm, subject to the review and approval of said contract by the District's attorney; and
  - B. If said negotiation is not successful, to negotiate and contract with the next highest ranked firm, subject to the review and approval of the contract by the District's attorney; and
  - C. To continue such process until such a contract is obtained and executed or all proposals are rejected.
14. Consideration and authorization of Joe Escobedo, the District Purchaser, to open the sealed proposals timely submitted in response to: a) the District's Request for Qualifications for Engineering Services, RFQ-2021-02-TDEM-HMGP-ENG-LAURA; b) the District's Request for Qualifications for Engineering Services, RFQ-2021-03-TDEM-HMGP-ENG-IMELDA; and c) the District's Request for Proposals for Grant Application and Administrative Services, RFP-2021-04-TDEM-HMGP-GRANT-LAURA, at 2:00 p.m. on April 21, 2021, and to provide copies of such proposals to the evaluation committee members designated by the Board of Directors to review, score, and rank said proposals and provide such evaluations to the Board for the Board's consideration in selecting the service provider(s) to be retained to provide such services.
15. Consideration and designation of an evaluation committee, consisting of the District Purchaser, General Manager, Assistant General Manager and the Assistant Manager of Special Projects to review, score, and rank all of the submittals timely received in response to: a) the District's Request for Qualifications for Engineering Services, RFQ-2021-02-TDEM-HMGP-ENG-LAURA; b) the District's Request for Qualifications for Engineering Services, RFQ-2021-03-TDEM-HMGP-ENG-IMELDA; and c) the District's Request for Proposals for Grant Application and Administrative Services, RFP-2021-04-TDEM-HMGP-GRANT-LAURA, which committee will provide such evaluations to the Board of Directors for consideration, in the Board's sole discretion, in selecting the service provider(s) to be retained to provide such services, considering all of the criteria set forth in said requests for qualifications and proposals.
16. Consideration and Resolution authorizing the Orange County Drainage District to participate in the Harris County Department of Education (HCDE) Choice Partners Cooperative Purchasing Program, and authorizing Don Carona and Joe Escobedo to execute any and all required documents pertaining to such participation.
17. Consideration and authorization of the Drainage District to enter into a Redistricting Legal Services Retainer Agreement with Rolando L. Rios & Associates, PLLC for analysis of drainage precinct boundaries based on 2020 Census and for assistance with related necessary actions, if any.
18. Consideration and authorization of the execution of a Lease Agreement between the Orange County Drainage District and Derrile LeBlanc pertaining to property owned by the Drainage District, and specifically described as 611.084 acres of land out of the R.W. Wier Section 4, Abstract 469, Orange County, Texas (Orange County Appraisal District Identification Nos. 27080 and 27368).

After the meeting is open in public session, and pursuant to Chapter 551 of the Texas Government Code, the Board may go into executive session to discuss personnel-related matters (as set forth in Section 551.074), property matters (as set forth in Section 551.072), and consult with its attorney concerning legal matters (as set forth in Section 551.071).

- a. Consider for approval taking action on various personnel, property, and legal matters if necessary.



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Don Carona  
General Manager

Posted on the 8th day of April, 2021 at 5:30 P.M.