



## **NOTICE TO THE PUBLIC REGARDING CURRENT OPERATIONS OF THE ORANGE COUNTY DRAINAGE DISTRICT**

During the current COVID-19 Coronavirus pandemic, the normal office hours of the Orange County District will remain in place. However, for the protection of the District's employees and the public, and consistent with the Orders and recommendations of the Governor of the State of Texas, and the County Judge of Orange County, the following rules are in effect immediately regarding the operations of the District:

### **Administrative Office:**

The Administrative Office will remain open. **However, all administrative business shall be conducted by email, phone or regular mail only.** Only upon necessity and request, an in-person meeting with a District staff member may be scheduled by calling 409-745-3225, or by contacting the District by email ([admin@orangecountydrainage.com](mailto:admin@orangecountydrainage.com)). In such event, the recommended social distancing of six feet between individuals will be implemented. District staff members may be contacted by telephone at 409-745-3225.

### **Vendors and Deliveries:**

All deliveries and visits by vendors must be scheduled by appointment with the Purchasing and Shop Departments. The recommended social distancing of six feet between individuals will be implemented during such scheduled appointments. Please call (409) 745-3362 to make an appointment.

### **FIELD OPERATIONS:**

The Orange County Drainage District will continue to perform maintenance and other field operations to the extent determined to be consistent with the orders and recommendations issued by the federal, state and local authorities.