

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
ORANGE COUNTY DRAINAGE DISTRICT**

**February 11, 2020**

The regular monthly meeting of the Board of Directors of the Orange County Drainage District was held on Tuesday, February 11, 2020 at 10:00 a.m. at the District Office located at 8081 Old Highway 90, Orange, Texas.

**DIRECTORS PRESENT:**

Brent Peveto	Director At-Large
Russell Covington	Director, Precinct No. 1
J.B. Arrington	Director, Precinct No. 2
Randy Fuselier	Director, Precinct No. 3
Hal LaPray	Director, Precinct No. 4

**DIRECTORS ABSENT:**

None

**OTHERS PRESENT:**

Don Carona	General Manager
Austin Barrow	Assistant General Manager- Operations
Cindy Pent	Recording Secretary
Keri Michutka	Accountant
Martin Dies	Attorney
Mickey Moshier	Insurance Consultant

**MEETING OPENED:**

Mr. Peveto called the meeting of the Board of Directors of the Orange County Drainage District to order at 10:00 a.m. Mr. LaPray led the Invocation and the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Mr. LaPray made a motion to dispense with the reading of, and to approve the minutes of the January 14, 2020 regular meeting. Mr. Fuselier seconded the motion. Motion carried 5-0.

**RECOGNIZE VISITORS**

Mr. Mark Jackson was recognized and discussed drainage in the area in which he lives, and specifically regarding Terry Gully.

**RECOGNIZE ACCEPTANCE OF TEXPOOL JANUARY 2020 REPORT**

No action required.

### **APPROVAL OF JANUARY 2020 BILLS**

After review and discussion, Mr. LaPray made a motion to approve the bills for January, 2020. Mr. Covington seconded the motion. Motion carried 5-0.

### **CONSIDERATION AND APPROVAL OF REPLAT OF ALL LOTS 1 – 3 & 46 – 48, BLOCK 4 INTO TRACT 1-A, BLOCK 4 OF WOODSHIRE MANOR, SECTION 2.**

Mr. LaPray made a motion to approve the replat of all lots 1-3 & 46-48, Block 4 into Tract 1-A, Block 4 of Woodshire Manor, Section 2. Mr. Covington seconded the motion. Motion carried 5-0.

### **CONSIDERATION AND APPROVAL AMENDING THE RESOLUTION SETTING DATE FOR NOTICE OF BALLOT POSITION DRAWING FOR THE MAY 02, 2020 ELECTION TO OCCUR ON MONDAY, FEBRUARY 24, 2020 AT 10:00 A.M. AT THE DISTRICT'S ADMINISTRATION OFFICE**

Mr. LaPray made a motion to approve amending the resolution setting date for notice of ballot position drawing for the May 02, 2020 election to occur on Monday, February 24, 2020 at 10:00 a.m. at the District's administration office. Mr. Fuselier seconded the motion. Motion carried 5-0.

### **CONSIDERATION AND APPROVAL OF THE PAYMENT OF ANNUAL DUES FOR MEMBERSHIP IN THE LOCAL EMERGENCY PLANNING COMMITTEE IN THE AMOUNT OF \$500**

Mr. Covington made a motion to approve the payment of annual dues for membership in the Local Emergency Planning Committee in the amount of \$500. Mr. LaPray seconded the motion. Motion carried 5-0.

### **CONSIDERATION AND APPROVAL OF THE PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH LJA ENGINEERS, INC. FOR THE PROVISION OF GENERAL PROFESSIONAL ENGINEERING SERVICES AS DESCRIBED IN THE SCOPE OF WORK SET FORTH IN THE DISTRICT'S RFQ-2019-01-GEN-ENG**

Mr. LaPray made a motion to approve the Professional Engineering Services Agreement with LJA Engineers, Inc. for the provision of general professional engineering services as described in the scope of work set forth in the District's RFQ-2019-01-Gen-Eng, subject to the review and approval of Martin Dies, the District's Attorney. Mr. Fuselier seconded the motion. Motion carried 5-0.

### **CONSIDERATION AND APPROVAL OF THE PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH LJA ENGINEERS, INC. FOR THE PROVISION OF PROFESSIONAL ENGINEERING SERVICES AS DESCRIBED IN THE SCOPE OF WORK SET FORTH IN THE DISTRICT'S RFQ-2019-02-CDBG-MIT**

Mr. LaPray made a motion to approve the Professional Engineering Services Agreement with LJA Engineers, Inc. for the provision of professional engineering services as described in the scope of work set forth in the District's RFQ-2019-02-CDBG-MIT, subject to the review and approval of Martin Dies, the District's Attorney. Mr. Covington seconded the motion. Motion carried 5-0.

**CONSIDERATION AND APPROVAL OF THE PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH LJA ENGINEERS, INC. FOR THE PROVISION OF PROFESSIONAL ENGINEERING SERVICES AS DESCRIBED IN THE SCOPE OF WORK SET FORTH IN THE DISTRICT'S RFQ-2019-03-EDA**

Mr. LaPray made a motion to approve the Professional Engineering Services Agreement with LJA Engineers, Inc. for the provision of professional engineering services as described in the scope of work set forth in the District's RFQ-2019-03-EDA, subject to the review and approval of Martin Dies, the District's Attorney. Mr. Fuselier seconded the motion. Motion carried 5-0.

**CONSIDERATION AND APPROVAL OF THE PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH LJA ENGINEERS, INC. FOR THE PROVISION OF PROFESSIONAL ENGINEERING SERVICES AS DESCRIBED IN THE SCOPE OF WORK SET FORTH IN THE DISTRICT'S RFQ-2019-04-TWDB**

Mr. LaPray made a motion to approve the Professional Engineering Services Agreement with LJA Engineers, Inc. for the provision of professional engineering services as described in the scope of work set forth in the District's RFQ-2019-04-TWDB, subject to the review and approval of Martin Dies, the District's Attorney. Mr. Covington seconded the motion. Motion carried 5-0.

**CONSIDERATION AND APPROVAL OF THE GENERAL MANAGER TO TRAVEL TO WASHINGTON D.C. FOR ATTENDANCE AT TEXAS WATER DAYS, AND MEETINGS WITH FEDERAL LEGISLATORS REGARDING SUPPLEMENTAL FUNDING FOR ORANGE COUNTY ELEMENT OF THE SABINE PASS TO GALVESTON BAY COASTAL STORM RISK MANAGEMENT PROJECT, FROM MARCH 24 THRU MARCH 27, 2020**

Mr. Covington made a motion to approve the General Manager to travel to Washington D.C. for attendance at Texas Water Days, and meetings with federal legislators regarding supplemental funding for the Orange County Element of the Sabine Pass to Galveston Bay Coastal Storm Risk Management Project, from March 24 thru March 27, 2020. Mr. LaPray seconded the motion. Motion carried 5-0.

**PRESENTATION AND DISCUSSION OF THE DRAFT DRAINAGE CRITERIA MANUAL (DISCUSSION ONLY; NO ACTION).**

Discussion only. No action was taken.

**BOARD GOES INTO EXECUTIVE SESSION**

Time: 11:58 a.m. Mr. Covington made a motion to enter into Executive Session to discuss personnel matters (as authorized by Texas Government Code Section 551.074) and to consult with the District's attorney regarding legal matters (as authorized by Texas Government Code Section 551.071). Mr. Fuselier seconded the motion. The motion carried 5-0. Mr. J.B. Arrington left the board meeting at 12:25 p.m.

**RECONVENE IN OPEN SESSION**

Mr. LaPray made a motion to reconvene in open session at 1:00 p.m. Mr. Covington seconded the motion. Motion carried 4-0.

**CONSIDERATION AND AUTHORIZATION FOR THE GENERAL MANAGER TO CHANGE THE POSITION TITLE OF AUSTIN BARROW FROM SUPERINTENDENT TO ASSISTANT GENERAL MANAGER – OPERATIONS, AND TO ADJUST HIS SALARY COMMENSURATE WITH ADDITIONAL DUTIES**

Mr. LaPray made a motion to approve and authorize the General Manager to change the position title of Austin Barrow from Superintendent to Assistant General Manager – Operations, and to adjust his annual salary to \$95,000. Mr. Fuselier seconded the motion. Motion carried 4-0.

**CONSIDER FOR APPROVAL ADDING AUSTIN BARROW AS AN AUTHORIZED SIGNATORY FOR THE DISTRICT AT FIRST FINANCIAL BANK, N.A.**

Mr. Covington made a motion to approve adding Austin Barrow as an authorized signatory for the District at First Financial Bank, N.A. Mr. LaPray seconded the motion. Motion carried 4-0.

**CONSIDER FOR APPROVAL A RESOLUTION APPOINTING AUSTIN BARROW AS A MEMBER OF THE INVESTMENT COMMITTEE**

Mr. LaPray made a motion to approve a Resolution Appointing Austin Barrow as a member of the Investment Committee. Mr. Fuselier seconded the motion. Motion carried 4-0.

**CONSIDER FOR APPROVAL A RESOLUTION ADDING AUSTIN BARROW AS AN AUTHORIZED SIGNATORY TO THE TEXPOOL ACCOUNT**

Mr. Covington made a motion to approve a resolution adding Austin Barrow as an authorized signatory to the District's TexPool account. Mr. LaPray seconded the motion. Motion carried 4-0.

**CONSIDER FOR APPROVAL A RESOLUTION TO CHANGE THE AUTHORIZED REPRESENTATIVES FOR THE DISTRICT'S UBS ACCOUNT FROM JERRY HOOD TO AUSTIN BARROW**

Mr. Covington made a motion to approve a resolution to change the authorized representative for the District's UBS account from Jerry Hood to Austin Barrow. Mr. LaPray seconded the motion. Motion carried 4-0.

**CONSIDER FOR APPROVAL ADDING AUSTIN BARROW AS A MEMBER TO THE HAZARD MITIGATION COMMITTEE IN PLACE OF JERRY HOOD**

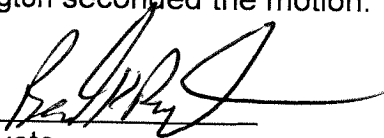
Mr. Covington made a motion to approve adding Austin Barrow as a member to the Hazard Mitigation Committee in place of Jerry Hood. Mr. LaPray seconded the motion. Motion carried 4-0.

**CONSIDERATION AND ACTION TO DESIGNATE AUSTIN BARROW AS ADA COMPLIANCE COORDINATOR, AND DON CARONA AS CO-COMPLIANCE COORDINATOR PURSUANT TO SECTION 35.107 OF THE AMERICANS WITH DISABILITIES ACT**

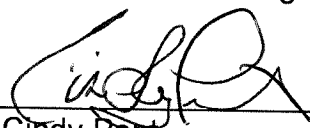
Mr. Covington made a motion to approve the designation of Austin Barrow as ADA Compliance Coordinator, and Don Carona as Co-compliance Coordinator pursuant to Section 35.107 of the Americans with Disabilities Act. Mr. LaPray seconded the motion. Motion carried 4-0.

**BOARD ADJOURNS**

There being no further business to discuss, Mr. LaPray made the motion to adjourn. Mr. Covington seconded the motion. Motion carried 4-0. The meeting adjourned at 1:10 p.m.



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Brent Peveto  
President



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Cindy Pent  
Recording Secretary