

## **NOTICE OF SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ORANGE COUNTY DRAINAGE DISTRICT**

**NOTICE IS HEREBY GIVEN THAT the Board of Directors of the Orange County Drainage District will meet in a Special Meeting on Tuesday, the 17th day of December, 2019, at 10:00 a.m. at the Administration Building, 8081 Old Highway 90, Orange, Texas, for the following purposes:**

### **AGENDA**

#### **OPENING AND REGULAR ITEMS:**

1. Call Meeting to Order
2. Prayer
3. Pledge of Allegiance

Each member of the public who desires to address the Board of Directors on an item on the agenda, or regarding a matter that is not on the agenda, shall be allowed three minutes to address the Board before the Board begins to consider new business. In the event that a member of the public addresses the Board through a translator, such member of the public shall be allowed six (6) minutes to speak.

#### **NEW BUSINESS:**

1. Receipt and consideration of the evaluation of the Evaluation Committee previously designated by the Board, and selection of, and award of contract to a firm(s) to provide grant application and administrative services pursuant to the District's Request for Proposals for Grant Application and Administrative Services (RFP 2019-01-CDBG-MIT), and authorization of the District's General Manager to negotiate the terms and conditions of a contract with such firm(s), subject to the required subsequent approval of the Board of Directors.
2. Receipt and consideration of the evaluation of the Evaluation Committee previously designated by the Board, and selection of, and award of contract to a firm(s) to provide grant application and administrative services pursuant to the District's Request for Proposals for Grant Application and Administrative Services (RFP 2019-02-EDA), and authorization of the District's General Manager to negotiate the terms and conditions of a contract with such firm(s), subject to the required subsequent approval of the Board of Directors.
3. Receipt and consideration of the evaluation of the Evaluation Committee previously designated by the Board, and selection of, and award of contract to a firm(s) to provide grant application and administrative services pursuant to the District's Request for Proposals for Grant Application and Administrative Services (RFP 2019-03-TWDB), and authorization of the District's General Manager to negotiate the terms and conditions of a contract with such firm(s), subject to the required subsequent approval of the Board of Directors.
4. Receipt and consideration of the evaluation of the Evaluation Committee previously designated by the Board, and selection of the most highly qualified professional engineering firm(s) that timely submitted a response to the District's Revised Request for Qualifications for General Professional Engineering Services (RFQ-2019-01-GEN-ENG), and authorization of the District's General Manager to attempt to negotiate a contract with such firm(s), subject to subsequent approval of the Board of Directors, in accordance with the procedure set forth in Section 2254.004 of the Texas Government Code.
5. Receipt and consideration of the evaluation of the Evaluation Committee previously designated by the Board, and selection of the most highly qualified professional engineering firm(s) that timely submitted a response to the District's Request for Qualifications for Engineering Services (RFQ-2019-02-CDBG-MIT), and authorization of the District's General Manager to attempt to negotiate a contract with such firm(s), subject to subsequent approval of the Board of Directors, in accordance with the procedure set forth in Section 2254.004 of the Texas Government Code.

6. Receipt and consideration of the evaluation of the Evaluation Committee previously designated by the Board, and selection of the most highly qualified professional engineering firm(s) that timely submitted a response to the District's Request for Qualifications for Engineering Services (RFQ-2019-03-EDA), and authorization of the District's General Manager to attempt to negotiate a contract with such firm(s), subject to subsequent approval of the Board of Directors, in accordance with the procedure set forth in Section 2254.004 of the Texas Government Code.
7. Receipt and consideration of the evaluation of the Evaluation Committee previously designated by the Board, and selection of the most highly qualified professional engineering firm(s) that timely submitted a response to the District's Request for Qualifications for Engineering Services (RFQ-2019-04-TWDB), and authorization of the District's General Manager to attempt to negotiate a contract with such firm(s), subject to subsequent approval of the Board of Directors, in accordance with the procedure set forth in Section 2254.004 of the Texas Government Code.
8. Consider for approval authorizing the Orange County Drainage District to enter into a Joint Election Agreement Services Contract with Tina Barrow, the Orange County Election Administrator, and other local governmental entities.
9. Consider for approval the Order of Election for the Orange County Drainage District for the purpose of electing a Director of Drainage District Precinct 2 and a Director of Drainage District Precinct 3, to be held on May 02, 2020 in accordance with Chapter 49 of the Texas Water Code, the Texas Election Code, and all other applicable law.
10. Consider for approval Order Designating Polling Locations, and Appointment of Election Judges for the May 02, 2020 election.
11. Consider for approval the Resolution Approving Appointment of Agent by Secretary of the Board for Performance of Duties under Texas Election Code appointing Cindy Pent as agent and Tammy Johnson as alternate agent.
12. Consider for approval Resolution Setting Date for Notice of Ballot Position Drawing for the May 02, 2020 election to occur on Wednesday, February 19, 2020 at 10:00 a.m. at the District's Administration Office.

After the meeting is open in public session, and pursuant to the Texas Government Code, the Board may go into executive session to discuss personnel-related matters (as set forth in Subsection 551.074), property matters (as set forth in Subsection 551.072), and consult with its attorney concerning legal matters (as set forth in Subsection 551.071).

- a. Consider for approval taking action on various personnel, property, and legal matters if necessary.

  
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Don Carona  
General Manager

Posted on the 13th day of December, 2019 at 1:00 P.M.